

Minutes of PHDMA's 4th Working Committee Meeting dated 5th May 2022

The 4th Working Committee Meeting of PHDMA was started in virtual mode on the 5th May 2022 at 5:00 PM, with the following propositions as presented by Member Secretary PHDMA-

1. Framework for steering PHDMA into a sector-agnostic continuous real time monitoring agency for human development by taking multi-sectoral monitoring, evaluation and documentation projects across schemes, themes and geographies and deliver in a time bound manner.
2. Framework for instituting a Social Innovation Cell in PHDMA with enabling structures for piloting, onboarding partners, theme based professionals in a time bound manner.
3. Two additional DPRs- Gram Panchayat Sensing & Special Sensing Unit to be housed as the first projects under the Social Innovation Cell.
4. Details of all participant members of Working Committee present are enclosed in Annexure.

After threadbare discussions, the following decisions were taken-

1. A Social Innovation Cell to be housed within PHDMA was approved and its broad framework was discussed and approved. A 10 point framework was agreed upon-
 - I. PHDMA will emerge as an agency for continuous and real time monitoring and evaluation of human development initiatives with a focus to arrive at solutions for enhancement of service delivery.
 - II. PHDMA's primary method of evaluation will be rooted in qualitative methods including oral and visual basket of tools and techniques.
 - III. Multiple channel of narrative and field data capture will be established through onsite field immersion, house to house survey and phone based survey.
 - IV. In order to build innovation design and testing capacity, PHDMA to collaborate with technical partners for research as well as onboard theme based professionals and/or research scholars in a time bound manner for specific outcomes.
 - V. In order to fund pilots and new project modules, PHDMA will seek resources, through sponsorship as well as competitive philanthropic grants primarily for accelerating onboarding of research agencies and professionals.
 - VI. PHDMA's internal budget will facilitate field logistics, technology assets and devices needed for the pilot modules.
 - VII. A district PHDMA Working Committee will be enabled corresponding to State Working Committee for loop closure of action items that emerge out of continuous monitoring.
 - VIII. PHDMA to onboard specific knowledge management partners and/or consortiums of technical partners for documenting the evolution of the Social Innovation Cell as well as have a governance mechanism of the multiple innovation projects.
 - IX. PHDMA to onboard professionals for specific projects in a time bound manner for delivery specialized modules of monitoring and evaluation.

- X. PHDMA will call upon the support of Working Committee members to participate in defining of engagement matrixes of evaluations as well loop closure processes.
2. Two additional DPRs were approved under the Social Innovation Cell-
- I. DPR 1: Continuous Monitoring of multi sectoral initiatives for poverty alleviation and human development in selected geographies with focus on Gram Panchayats. This will also be called as **GP Sensing**.
 - II. DPR 2: **Special Sensing Unit** which will comprise of theme based professionals who will strengthen PHDMA's in house capability of House to House Survey (H2H) and Phone Based Survey (PBS) at state-scale & population scale.
3. Modalities of executing the two DPRs were approved as-
- I. **GP Sensing:** Will be executed by onboarding a cohort (size based on geographic scale and scope) Programme Coordinators also known as Immersion Associates(IA). The IAs will collect pre-defined data and narratives from field, update MIS and maintain geo-tagged documentation. This will serve as District Level loop closure action items. The process documentation shall be done by professional agencies approved by Government.
 - II. **Special Sensing Unit:** Will be executed by onboarding theme based professionals who will institute processes for house to house survey and phone based survey across schemes, themes, territories. This unit will own the complete strategic design to implementation to analytics of data that is captured through H2H & PBS, can consult, collaborate with technical partner/agencies and set up technology systems which will become PHDMA's internal assets.

The meeting ended extending thanks to all the participants and the Chair.

Perused,

PPS *7/11/2017*
Member Secretary, PHDMA

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Working Committee Meeting

13:34



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Participants (Left to Right):
Director (ST) cum CEO OTDS (Guest)
roopa (Guest)
Director Agha Hafiza (Guest)
Arunam Dakua
Director Ekhehar (Guest)
HP
PHDMA (Gu... Director Vet...
P
SR
Sabraha Ray
SD
Sabha Kaly...
BS
Binai Sahu
M
manoj (Gue...
DV
Director Vet...
HP
Hemanta K...



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